



HANNIBAL-LAGRANGE UNIVERSITY
 2800 Palmyra Road Hannibal, MO 63401
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 www.hlg.edu

Independent Study Form

Date ___/___/___

Term _____

Name _____ Student ID # _____

Course name and number _____

Cumulative Grade Point Average (CGPA) on all HLG work to date: _____

Number of hours that are incomplete to date ("IN" on transcript): _____

 Student Signature

 Instructor Signature

After obtaining the above signature, this course must be entered into campus computer software by the Academic Affairs Office.

 Academic Office Signature

___/___/___
 Date

Take this form with your enrollment form to the Office of the Registrar.

 Office of the Registrar Signature

___/___/___
 Date

Independent Study Guidelines:

1. It is the student's responsibility to get in touch with the instructor to obtain syllabus and assignments.
2. The student is expected to complete the course during the semester in which he/she enrolls.
3. Pay the \$100 fee for each independent study.
4. Have attained at least a junior classification.
5. Have no incomplete courses (a grade of INC) when registering for an independent study.
6. Have a cumulative grade point average of at least 2.5
7. Enroll in no more than two (2) independent studies in a semester.