

# HANNIBAL-LAGRANGE UNIVERSITY ANNUAL SAFETY AND SECURITY REPORT

## Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the HLGU Administration, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the HLG ALERT.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the HLGU community, Student Development may also post a notice on the Hannibal-LaGrange University web site at <http://www.hlg.u.edu>, providing the HLGU community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall, at the front door of each on-campus apartment or quad and in the Student Development Office. The web-site is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the Director of Public Safety by phone at (573-248-6268) or in person at the Student Development Office on the first floor of the Burt Administration Building.

## Policy for Reporting the Annual Disclosure of Crime Statistics

Hannibal-LaGrange University Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Public Safety Policy and Crime Statistics Act. The full text of this report can be obtained in the Public Safety Office. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus, residential life staff, and the Student Development Office. Each entity provides updated information on their educational efforts and programs to comply with the Jeanne Clery Act.

Campus crime, arrest and referral statistics include those reported to the Public Safety Office, and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law.

Copies of the report may be obtained by visiting the HLGU Department of Public Safety Office located adjacent to the Student Development Office on the first floor of the Burt Administration Building, or by calling Public Safety Office (573) 629-3012. The report may be viewed on the Hannibal-LaGrange University website at [www.hlg.u.edu](http://www.hlg.u.edu).

## To Report a Crime

Contact HLGU Department of Public Safety at 573-248-6268 (non-emergencies), dial 9-1-1 (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residential halls should be reported to the HLGU Department of Public Safety. In addition, you may report a crime to the following areas:

**Dean of Student Development** 573-629-3008

**Associate Dean of Residential Life** 573-629-3014

**Director of Public Safety** 573-629-3011

**Men's on Call Phone 573-231-8036**  
**Women's On Call Phone 573-231-8037**

## **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action with the HLGU Department of Public Safety or with Hannibal Police Department, you may still want to consider making a confidential report. With your permission, the Director of Public Safety can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the university can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

## **Access Policy**

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invites. During non-business hours, access to all University facilities is by key, if issued, or by admittance via the Department of Public Safety. In the case of periods of extended closing, the University will admit only those with prior written approval.

Residence halls are secured 24 hours a day. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Burt Administration Building, Roland Library, Roland Fine Arts Center, Partee Center, and the Mabee Sports Complex.

## **Public Safety Authority and Jurisdiction**

Hannibal-LaGrange University Department of Public Safety officers have the authority to ask persons for identification and to determine whether individuals have lawful business at HLGU. Public Safety officers have the authority to issue parking tickets, which are billed to student accounts. Public Safety officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus.

The HLGU Department of Public Safety maintains a highly professional working relationship with the Hannibal Police Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to the HLGU Department of Public Safety and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

## **General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Department of Public Safety in a timely manner. To report a crime or an emergency on the campus of Hannibal-LaGrange

University, call the Department of Public Safety at 573-248-6268. To report a non-emergency, call Public Safety at 573-629-3012.

All incident reports are forwarded to the Dean of Student Development for review and potential disciplinary action on behalf of the university. The Department of Public Safety will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Student Development Office.

If assistance is required from the Hannibal Police Department or Fire Department, the Department of Public Safety will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including Public Safety, will offer the victim a wide variety of services.

Information about on-campus and off-campus resources for crime victims can be obtained in the student development office. This information is made available to provide HLGU community members with specific information about the resources that are available in the event that they become the victim of a crime.

Crimes should be reported to the Department of Public Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

### **Crime Prevention Programs**

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Public Safety personnel facilitate programs for students, parents, faculty, new employee orientations, student organizations, in addition to programs for resident life, Residence Hall Directors, resident advisors, and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call the Department of Public Safety for an escort.

### **Criminal Activity Off Campus**

In the event that a Hannibal-LaGrange University student is involved in an off-campus offense, Public Safety officers may assist with the investigation in coordinating with local, state, or federal law enforcement. HPD routinely works and communicates with Public Safety officers on any events occurring on-campus or in the immediate neighborhood and business areas surrounding campus. HLGU does not secure off-campus housing or off-campus student organization facilities.

## **Policy on Alcoholic Beverages**

As a Christian university supported by the Missouri Baptist Convention, HLGU actively encourages abstinence from the use of alcoholic beverages both on and off campus. Consequently, possession of alcohol, use of alcohol, and/or being under the influence of alcohol, is not permitted on university premises or at university-sponsored or supervised activities. Whether a student has violated this policy's prohibition against use of alcohol or illegal drugs may be determined by circumstantial evidence such as the aroma or smell of alcohol or drugs, either in the room or on the student's person, or conduct suggesting that the student is under the influence of such substances. In addition to being considered a violation of the Standard of Student Conduct, Missouri state law prohibits any person less than twenty-one (21) years of age to possess and/or use alcoholic beverages.

Violation of this policy may result in any sanction deemed appropriate by the University, including, but not limited to, fines, required participation in a drug or alcohol treatment or rehabilitation program (at the student's expense), suspension, or expulsion. HLGU may refer any violation of the law to the proper law enforcement authorities.

If a student feels they have a drug or alcohol dependency they may seek help and direction from the Residential Life staff without fear of retribution. Alcohol and drug dependency does not give students an excuse to violate the university's alcohol and drug policy.

## **Policy on Illegal Drugs**

Hannibal-LaGrange University takes the position of abstinence regarding the use and/or possession of illegal or controlled substances. HLGU students are prohibited from using and/or possessing any illegal or controlled substance unless prescribed by a physician. The actions of HLGU are not based upon or in any way limited by the actions, or lack thereof, of the legal system.

## **ALCOHOL & SUBSTANCE ABUSE INFORMATION**

Local, State & Federal Legal Sanctions  
Legal Sanctions – Laws Governing Alcohol  
The State of Missouri sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from HPD.

All students are expected to abide by the laws of the local, state, and national government and are subject to judicial action at the hands of the university and/or law enforcement agencies. Formal charges, complaints, or indictments by governmental entities are not prerequisites for university action. In all cases of violation of university rules and regulations, or actions in violation of local, state, and federal laws, Hannibal-LaGrange University reserves the right to proceed with its own disciplinary action independent of governmental charges or prosecution.

## **Sexual Assault Policy**

In the event of a sexual assault, the victim should be aware of the following procedures:

1. Report the incident to the following:
  - a. Hannibal Police Department; 777 Broadway, Hannibal, Mo (573) 221-0987
  - b. A victim that is a student should inform a member of the residence life staff.  
Employees should inform an administrator or the director of public safety
2. Seek medical assistance (Ambulance: (573) 221-5000) (Hannibal Regional Hospital (573) 221-1491)
3. Consider the importance of preserving evidence. Do not shower.
4. Seek counseling
5. Consider pressing charges
6. If the accused is a student; disciplinary actions may also be taken by the institution at the appropriate time with both the accused and the accuser informed of the outcome.
7. Consider requesting changes regarding academic and living situations. Changes will be made if requests are received that may be reasonably accommodated. Requests for changes should be addressed to the vice-president for student development.
8. The accuser and accused are entitled to the same opportunities to have others present during a disciplinary proceeding.
9. Both the accuser and accused shall be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense (the institution's final determination and any sanction against the accused).
10. Refer to the student guidelines and expectation section of the handbook to learn about discipline and sanctions related to sexual assault.

## **Sex Offenders**

Information regarding registered sex offenders in Missouri can be found at:

<http://www.mshp.dps.missouri.gov>