

HANNIBAL-LAGRANGE COLLEGE

2800 Palmyra Road ■ Hannibal, Missouri 63401-1999
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APPLICATION FOR FACULTY AND ADMINISTRATIVE POSITIONS

(Please type or print in ink.)

PERSONAL DATA	NAME	Last	First	Middle	Date of Application
	Present Address (No. and Street)		City	State	Zip
	Previous Address (No. and Street)		City	State	Zip
	Social Security Number		Telephone ()		<input type="checkbox"/> Office <input type="checkbox"/> Home
	Have you ever worked or attended school under another name? <input type="checkbox"/> Yes <input type="checkbox"/> No (Name)				

GENERAL INFORMATION	Position(s) Desired _____ (Note: Please be specific and list one position; "any" is not acceptable.)
	Date Available _____
	Have you filed an application previously at HLG? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give date _____
	What prompted your application? <input type="checkbox"/> Own Accord <input type="checkbox"/> Placement Agency <input type="checkbox"/> Advertisement <input type="checkbox"/> Employee Referral <input type="checkbox"/> Other _____
	Who referred you to us for employment? _____
	Name friends or relatives employed here _____
	Have you ever been employed previously at HLG? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give date _____ to _____
	Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give details (use separate sheet if necessary) _____
Citizenship: Do you have a legal right to remain permanently and work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No (Proof of citizenship or permanent resident alien status will be required after employment.)	

CHRISTIAN LIFE	Are you a born-again believer in Jesus Christ? _____ Of what church are you a member (name and address)? _____
	Pastor's name and telephone number _____
	Do you attend your church regularly? _____ Do you hold any office or place of service in your church? _____
	Do you use any of the following? <input type="checkbox"/> Tobacco <input type="checkbox"/> Alcohol <input type="checkbox"/> Non-therapeutic/harmful drugs <input type="checkbox"/> None
	How do you view your role in working at an institution of higher education which promotes the integration of learning with principles of the Christian faith?

PROFESSIONAL DEVELOPMENT	Do you have plans for additional study or professional development? If so, briefly indicate your plans.	
	List learned societies and professional and community organizations of which you are a member.	
	List your published articles, books, papers, etc., if they are not provided on your resume.	
	List your honors, recognitions, and distinctions.	

REFERENCES	Please list three people who may be contacted for professional references. All information will be treated confidentially.		
	FULL NAME	ADDRESS/TELEPHONE NUMBER	POSITION
	1.		
	2.		
	3.		
Do we have your permission to contact your current or most recent employer?			

PLEASE READ CAREFULLY APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this employment application are true and complete to the best of my knowledge and that falsified statements on this application, including intentional omissions, shall be considered sufficient cause for dismissal if employed.

Signature of Applicant

Date

Hannibal-LaGrange College considers applicants for employment without discrimination on the basis of gender as required by Title IX of the 1972 Education Amendments. It is also the policy of HLG not to discriminate on the basis of handicap as required by Section 504, Rehabilitation Act of 1973, Amended 1974. It is furthermore the policy of this institution not to discriminate on the basis of race, color, or national origin, as required by the HEW Form No. 441, Assurance of Compliance with the Department of Health, Education, and Welfare Regulation under Title VI of the Civil Rights Act of 1964. Inquiries concerning the college's compliance with regulations implementing Title VI, Title IX or Section 504 are to be directed to the Associate Dean of Academic Affairs at Hannibal-LaGrange College. Further inquiries regarding compliance may be directed to the Assistant Secretary for Civil Rights, US Department of Education.

STANDARDS OF EMPLOYMENT AT HANNIBAL-LAGRANGE COLLEGE

The mission of Hannibal-LaGrange College is to provide an excellent liberal arts education in a distinctively Christian environment, thus preparing students for both personal and career effectiveness. As an academic institution which actively promotes the integration of learning with principles of the Christian faith, the College maintains a firm policy of employing only faculty and staff who share these commitments to academic quality and Christian lifestyle. Persons should apply for employment at Hannibal-LaGrange College only if they adhere to the following standards:

- Is a born-again believer in Jesus Christ.
- Has confessed his/her faith in Jesus Christ publicly and belongs to a church.
- Is faithful to the church of his/her choice, in terms of attendance and otherwise.
- Believes the Bible to be God's inspired, infallible Word.
- Seeks to set a clean, upright, Christian example in daily life.
- Refrains from all use of tobacco, alcohol, and other harmful drugs.
- Agrees to maintain loyalty to Hannibal-LaGrange College so long as he/she is in its employ.
- Will abide by all regulations set forth by the college administration and trustees, including regulations specified in the *Faculty and Staff Guide*.
- Believes the doctrines set forth in the following resolution adopted by the Missouri Baptist Convention on October 25, 1978:

WHEREAS, Missouri Baptists cherish dearly our abiding conviction that the Bible is a perfect treasure of divine instruction, which has God for its author, salvation for its end, and truth, without any mixture of error, for its matter; and

WHEREAS, we believe academic freedom should be balanced with academic responsibility and doctrinal integrity; and

WHEREAS, we acknowledge not only the right but the responsibility of this Convention to give explicit guidelines and directions to the governing bodies of our various institutions;

THEREFORE, be it resolved that we exhort the trustees of the colleges affiliated with or supported by the Missouri Baptist Convention to faithfully discharge their responsibility to carefully preserve the doctrinal integrity of our institutions, and to assure that colleges receiving our support only employ or continue the employment of faculty [and staff] members who believe in the inspiration of the whole Bible, the inerrancy of the original manuscripts, the existence of a personal devil and a literal Hell, the actual existence of a primeval couple named Adam and Eve, the literal occurrence of the miracles recorded in the Bible, the virgin birth and bodily resurrection, and the personal return of the Lord Jesus.

NOTE: No employment is finalized until the candidate has met with and been approved by the Board of Trustees.