
DIVISION OF INNOVATIVE PROGRAMS

In our changing culture where education has become a lifetime process, many adults are seeking to enhance their skills or to obtain those appropriate to career changes and growth, while high school students are looking for an early start on university work. To meet the needs of these nontraditional students, many of whom have daytime responsibilities, the Division of Innovative Programs strives to provide a variety of alternatives.

The mission of Hannibal-LaGrange University's Innovative Programs is to provide an excellent education in both liberal arts and professional disciplines in a distinctively Christian environment, thus preparing students for both personal and career effectiveness. The completion of the Bachelor of Science Degree or Bachelor of Applied Science Degree in Administration of Justice, Business Management; or the Bachelor of Science in Social Work with Hannibal-LaGrange University will assist adults in realizing personal and career growth.

ADVANCE Program

Marc E. Hurt, *Director*

The **ADVANCE program** is a degree program specifically designed for adults who want to complete a university degree while continuing to be employed full-time. Students who meet the entrance requirements will find it possible to successfully complete the coursework and earn their degree in an 18- or 19-month period.

University Credit for High School Students and Adult Continuing Education

Jacob King, *Director*

University Credit For High School Students

High school students demonstrating exceptional ability may enroll for course credit at HLGU in one of the ways listed below. However, such courses will neither be applicable toward a university degree nor transferable until the student graduates from high school or successfully completes the GED test.

Dual credit courses: In some high schools, students may enroll in select courses and earn high school and university credit concurrently. For information, students may contact the high school counselor or HLGU's dual credit program director.

Early enrollment (E²): Exceptional high school students who have completed their junior year may enroll in university-credit courses on the HLGU campus. Some courses may also satisfy high school requirements. By special arrangement with their high schools, students are permitted to attend HLGU's courses during the school day. For information, students may contact the high school counselor or HLGU's early enrollment program director.

Adult Continuing Education

Continuing Education Units (CEUs). CEUs are awarded to individuals for successful completion of qualified noncredit programs. The CEU is a recognized measurement of a noncredit course of study, even though such an educational effort is not applicable toward a degree. One CEU is awarded for ten contact hours of participation.

Extension classes. Courses offered at off-campus sites are identical to courses taught in the traditional program. The university also conducts specialized courses for companies designed to enhance the skills of their employees. These courses may offer university credit. If not, students may be eligible for Continuing Education Units (CEUs). **NOTE:** Students cannot become a candidate for a degree until they fulfill the residency requirements, as stated in the catalog.

ADVANCE PROGRAMS

Bachelor of Science Degree: *Majors*—Administration of Justice, Business Management, Social Work

Bachelor of Applied Science Degree: *Majors*—Administration of Justice, Business Management

Goals

- 1) To assist adults in realizing personal and career growth.
- 2) To develop interpersonal skills, expertise in written and oral communication, and problem-solving and decision-making abilities.
- 3) To promote growth in self-knowledge and self-image.
- 4) To develop self-reliance and leadership skills.

Guidelines for Admission

- 1) Adults with five years of full-time work experience seeking to enhance or develop their supervisory, management, or program administration skills.
- 2) Approximately 60 hours of transferable credits from accredited institution(s).

Caution to the Student

Facts: The BS degree allows only academic, not vocational, credit to meet the 124 credit hours for graduation. The BAS degree also accepts technical and vocational credit and the Associate of Applied Science degree (AAS), in transfer.

Note: If the student uses any career, technical, or vocational credit to complete the 124 hours, then the degree will become a BAS degree—**no exceptions**. Any statement by an HLGU employee or form that seems to imply otherwise does not change, and is not an exception to, this requirement.

Requirements for a BS Degree or a BAS Degree Earned Through the ADVANCE Program: Majors in Administration of Justice, Business Management, and Social Work

- 1) Complete the General Education requirements shown below for the chosen degree and the Graduation Requirements (see **Academic Policies**).
- 2) Pass each of the Course Requirements listed under the chosen major with a grade of C or higher.

GENERAL EDUCATION REQUIREMENTS for BS Degree: 46 hours

<u>Courses</u>	<u>Hours</u>	<u>Courses</u>	<u>Hours</u>
Bible	6	Natural Science ²	7
English Composition	6	Mathematics ³	3
Speech ⁵	3	Social Science ⁴	9
Humanities & Fine Arts ¹	12		

GENERAL EDUCATION REQUIREMENTS for BAS Degree: 40 hours

<u>Courses</u>	<u>Hours</u>	<u>Courses</u>	<u>Hours</u>
Bible	6	Natural Science ²	7
English Composition	6	Mathematics ³	3
Speech ⁵	3	Social Science ⁴	6
Humanities & Fine Arts ¹	9		

NOTES FOR GENERAL EDUCATION COURSES:

¹The humanities and fine arts requirement must include 3 hours of *history*. The remaining courses are to be taken from at least two other departments within the Humanities and the Fine Arts divisions: Art, Media Communication, English, Literature, Modern Language, Music, Philosophy, or Theatre.

²At least one lab course is required.

³For BS degree, one of the following courses is required: MTH 131, 143, 153, 185 or higher. For BAS degree, either MTH 113 (Introduction to Mathematics) or MTH 123 (Intermediate Algebra) or higher is required.

⁴Courses in social science must come from at least two disciplines. Examples of potential disciplines that may fulfill a General Education requirement: administration, anthropology, archaeology, business law, counseling, criminology, economics, education, human relations, justice system, juvenile delinquency, physical education, political science, psychology, social issues, sociology. Students majoring in Social Work are required to have SOC 123 Introduction to Sociology and PSY 113 General Psychology, or their equivalents.

⁵The speech requirement can be met by passing BMN 333.

Major in Administration of Justice: 48 hours

ADJ 203	Scientific Criminal Investigation	ADJ 336	Policing in America
ADJ 223	Probation, Parole, & Community Corrections	ADJ 354	Administration of Justice Supervision & Management
ADJ 263	Report Writing in Criminal Justice	ADJ 356	Crisis Intervention
ADJ 303	Criminal Law & Procedures	ADJ 416	Constitutional Law
ADJ 306	Academic Writing in Administration of Justice	ADJ 426	Domestic Terrorism & Homeland Security
ADJ 313	Criminology	ADJ 436	Family Violence
ADJ 323	Juvenile Delinquency	ADJ 446	International Terrorism & Homeland Security
ADJ 326	Ethical Decision-Making for the CJ Professional	ORM 353	The Bible & the Christian Worldview in Pluralistic America

Major in Business Management: 49 hours

ORM 303	Group & Organizational Dynamics	ORM 404	International Business
ORM 314	Adult Development & Life Assessment	ORM 413	Managerial Economics
ORM 331	Writing Lab	ORM 423	Managerial Marketing
ORM 333	Organizational Communication	ORM 443	Human Resources Management
ORM 353	The Bible & the Christian Worldview in Pluralistic America	ORM 453	Strategic Planning
ORM 363	Intro to Research & Analysis Using Statistics	ORM 463	Organizational Ethics
ORM 373	Social Issues & Their Impact on the Workplace	ORM 473	Managerial Accounting
		ORM 483	Managerial Finance
		ORM 494	Applied Business Law

Major in Social Work: 52 hours

ORM 353	The Bible & the Christian Worldview in Pluralistic America	SCW 356	Crisis Intervention
SCW 306	Family Social Work	SCW 413	Casework Methods
SCW 313	Introduction to Social Work	SCW 424	Research Methods in Behavioral Science*
SCW 323	Abnormal Psychology	SCW 436	Family Violence
SCW 333	Developmental Psychology	SCW 443	Ethics in Social Work
SCW 343	Introduction to Counseling	SCW 453	Social Work in Communities & Groups
SCW 353	Social Issues		

*SCW 423 requires a prerequisite: MTH 127 (Elementary Statistics).

Internship Requirement: Students must earn 12 hours of Internship credit to complete the Major Course Requirements. This can be done in one of two ways: 1) successfully passing both SCW 466 Internship I (6 hrs.) and SCW 476 Internship II (6 hrs.), or 2) successfully passing SCW 478 Internship III (12 hrs.).

Course Offerings

ADMINISTRATION OF JUSTICE (ADJ)

ADJ 203 Scientific Criminal Investigation (same as CRJ 203) 3 hours
 Gives particular attention to the techniques of crime-scene investigation; includes information gathering, interrogation, and instrumentation in solutions and in preparation of criminal cases for trial.

ADJ 223 Probation, Parole, and Community Corrections (same as CRJ 223 and SOC 223) 3 hours
 Examines the functioning of the probation and parole system on the national, state, and local levels.

ADJ 303 Criminal Law and Procedures (same as CRJ 303) 3 hours
 Examines criminal law as it relates to specific property crimes and crimes against persons. Gives particular attention to the elements of each offense and to the procedures essential for successful prosecution.

ADJ 313 Criminology (same as CRJ 313 and SOC 313) 3 hours
 Analyzes crime and delinquency in a changing society with special emphasis on sociological factors contributing to the problem. Gives attention to the control, prevention, and treatment of aspects of law-violating behavior.

ADJ 323 Juvenile Delinquency (same as CRJ 323 and SOC 323) 3 hours
 Investigates the nature and extent of delinquency; competing models and theories; and evaluation of prevention, control, treatment, and research programs.

ADJ 326 Ethical Decision-Making for the CJ Professional (same as CRJ 326) 3 hours
 Focuses on ethical decision-making by Administration of Justice practitioners. Distinctions are made between Christian and non-Christian perspectives.

ADJ 336 Policing in America (same as CRJ 336) 3 hours
 Explores local, state, and federal enforcement systems and their relationship to one another and to areas of jurisdiction.

ADJ 354 Administration of Justice Supervision and Management (same as CRJ 354) 3 hours
Focuses on developing administrative practices that incorporate human resource development theories. Examines theories of motivation and leadership.

ADJ 356 Crisis Intervention (same as CRJ 356, SCW 356, and SOC 356) 3 hours
Examines the nature of crises in personal, group, and community settings, particularly as it relates to the first responder. Includes information about the physical, emotional, and behavioral effects of the response to crisis; tactical considerations in responding to and in managing the crisis; and patterns of after-care for victims and communities.

ADJ 363 Report Writing and Courtroom Testimony 3 hours
Emphasizes writing improvement with special attention to reports used in the Administration of Justice system. Includes an opportunity for students to provide report-based testimony in mock courtroom trials.

ADJ 416 Constitutional Law (same as CRJ 416) 3 hours
Examines the core aspects of the first, fourth, fifth, sixth, and eighth Amendments to the U.S. Constitution and their application to the Administration of Justice system.

ADJ 426 Domestic Terrorism and Homeland Security (same as CRJ 426) 3 hours
Focuses on domestic terrorism. Includes an examination of law enforcement techniques and strategies for dealing with various hate groups, as well as the impact of these groups on the U.S. Administration of Justice system, national security, and quality of life.

ADJ 446 International Terrorism and Homeland Security (same as CRJ 446) 3 hours
Focuses on international terrorism. Includes an examination of the history, culture, motivations, goals, and threats of terrorism originating outside the United States, as well as terrorism's impact on the U.S. and other nations.

BUSINESS MANAGEMENT (BMN)

BMN 303 Group and Organizational Dynamics 3 hours
Examines group behavior and how group functioning affects organizational effectiveness. Emphasis on decision-making and resolving conflict in groups. Students develop strategies for efficient and productive group management and determine which tasks are handled by groups or individuals.

BMN 314 Adult Development and Life Assessment 4 hours
Introduces adult development theory and links these concepts to life through a process of individual reflection. Examines classical and contemporary adult development. These theories provide the paradigm for self-analysis and life assessment.

BMN 331 Writing Lab 1 hour
Reviews the skills needed for university and business writing assignments. Emphasis on development and organization of material.

BMN 333 Organizational Communication 3 hours
Investigates communication and relationships in creating a productive work environment. Also covers effectiveness in personal and social relationships through readings and exercises involving nonverbal communication, constructive feedback, dealing with anger, and resolving conflict. Can fulfill the General Education speech requirement.

BMN 353 The Bible and the Christian Worldview in Pluralistic America 3 hours
Surveys major themes, events, and plots in the Bible that are significant for constructing a biblical worldview. Relevant findings will be applied to issues concerning the place of a Christian worldview in the contemporary, pluralistic culture of the United States. Gives particular attention to the viability of a Christian worldview in the workplace in the United States.

BMN 363 Introduction to Research and Analysis Using Statistics 3 hours
Focuses on problem analysis and evaluation techniques. Introduces students to methods for defining, researching, analyzing, and evaluating a problem in the work or avocational environment they have selected for an independent study project. Covers identification and measuring of objectives, data collection, working with levels of significance, analyzing variance, and construction of questionnaires.

BMN 373 Social Issues and Their Impact on the Workplace 3 hours

Presents an analysis of major contemporary social problems, especially in the United States. Emphasizes the problems of poverty, racism, sexism, drug and alcohol abuse, and illiteracy; focuses on their impact on the contemporary workplace. Considers the diverse sociological perspectives on the causes, consequences, and solutions to these problems.

BMN 404 International Business 4 hours

Gives students an overview of the international business environment, the forces that influence the international marketplace, and the strategies that can be implemented to succeed in international business.

BMN 413 Managerial Economics 3 hours

Focuses upon the principles of economics as they need to be understood and used by managers and supervisors in all fields. Designed to help managers at every level, and in every type of organization, understand and use these principles in making sound decisions.

BMN 423 Managerial Marketing 3 hours

Examines principles of marketing in all areas in order to develop and utilize effective marketing practices. Explores concepts of our global economy, including major social, psychological, and political influences, and considers their marketing implications from a manager's perspective.

BMN 443 Human Resources Management 3 hours

Explores the values and perceptions of selected groups affecting social and economic life through an analysis of policies and practices of recruitment, selection, training, development, and compensation of employees. Gives special attention to Equal Opportunity and to Office of Safety and Health Administration (OSHA) legislation.

BMN 453 Strategic Planning 3 hours

Introduces students to various management planning models and techniques and applies these to business cases. Stresses concepts of strategic planning and strategic management.

BMN 463 Organizational Ethics 3 hours

Reviews several major ethical theories. Students are asked to examine personal values through readings and workplace analysis to formulate a management philosophy by incorporating business ethics, government accountability, human rights, and a responsible lifestyle.

BMN 473 Managerial Accounting 3 hours

Examines accounting as a cross-functional discipline that provides useful information to all types of managers in all types of organizations. Emphasis on the practical rather than the theoretical; shows how managers use accounting concepts and techniques to make decisions.

BMN 483 Managerial Finance 3 hours

Introduces managerial finance, emphasizing the role of the financial manager as a decision-maker. Stresses the need for managerial input and judgment.

BMN 494 Applied Business Law 4 hours

Studies the history, background, sources, and influences of modern-day American law as it pertains to the business activities of individuals, corporations, and other legal entities. Special emphasis upon business litigation, legal liabilities, alternative dispute resolution techniques, and the laws governing contracts, creditors' rights, secured transactions, bankruptcies, agencies, partnerships, and corporations.

SOCIAL WORK (SCW)

SCW 306 Family Social Work 3 hours

Examines the structure and functions of the family unit. This course identifies and centers on the skills needed to direct the family unit strengths and address family unit weaknesses.

SCW 313 Introduction to Social Work (same as SWK 313) 3 hours

A survey course of the field of social work with an emphasis on the various employment opportunities, social causes of deviance, and credentialing requirements. Course requires the student to engage in field work. Prerequisites: PSY 113, SOC 113.

- SCW 323 Abnormal Psychology (same as PSY 323)** **3 hours**
Examines the symptoms, classification, etiology, treatment, and prognosis of abnormal behavior.
- SCW 333 Developmental Psychology (same as PSY 333)** **3 hours**
Examines the growth and development of school-age children and across the lifespan. Emphasizes physical, intellectual, emotional, social, and spiritual dimensions, as well as normative life tasks and faulty development.
- SCW 343 Introduction to Counseling (same as PSY 343 and SWK 343)** **3 hours**
Introduces the field of professional counseling. Includes the nature of counseling relationships, major theories, techniques, and applications of counseling.
- SCW 353 Social Issues** **3 hours**
Identifies and analyzes contemporary social issues, both globally and in the United States. Examines these issues from the conflict, functionalist, and symbolic interactionist perspectives.
- SCW 356 Crisis Intervention (same as ADJ 356, CRJ 356, and SOC 356)** **3 hours**
Examines the nature of crises in personal, group, and community settings, particularly as it relates to the first responder. Includes information about the physical, emotional, and behavioral effects of the response to crisis; tactical considerations in responding to and in managing the crisis; and patterns of after-care for victims and communities.
- SCW 413 Casework Methods (same as SWK 413)** **3 hours**
Examines the methods of casework, interviewing, verbal and nonverbal communication, recording, and basic intervention techniques in individual, group, and community applications. Prerequisite: SCW 313 or consent of the instructor.
- SCW 424 Research Methods in Social Science** **4 hours**
Presents principles of research design, methodologies, and data analysis techniques for behavioral science research; requires students to conduct their own research and write an APA style research article. Prerequisite: MTH 127.
- SCW 436 Family Violence (same as CRJ 436 and SOC 436)** **3 hours**
Analyzes family, legal, and intervention dynamics related to domestic assault, child abuse, and elder abuse. Presents methods of recognizing victims of violence, abuse, neglect, exploitation, sexual exploitation, and sexual assault. Focuses on intervention strategies.
- SCW 443 Ethics in Social Work** **3 hours**
Reviews several major ethical theories and a professional code of ethics. Students are asked to examine personal values through readings and workplace analysis to formulate a vocational philosophy by incorporating professional ethics, government accountability, human rights, and a responsible lifestyle.
- SCW 453 Social Work in Communities and Groups** **3 hours**
Focuses on the demographic, social, political, and economic trends in today's field of social work. Students will gain an understanding of micro-, meso-, and macro-systems of social work practices.
- SCW 466 Social Work Internship I (same as SWK 466)** **6 hours**
Provides students with supervised field experience through placement in area agencies and institutions. Prerequisites: SCW 313 and SCW 343.
- SCW 476 Social Work Internship II** **6 hours**
A continuation of SCW 466. Prerequisite: SCW 466.
- SCW 478 Social Work Internship III** **12 hours**
Provides students with supervised field experience through placement in area agencies and institutions. Prerequisites: SCW 313 and SCW 343.
-