



**Art Department**  
**Hagerman Art Gallery**  
**Artist Submission Form**

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Do not submit original artwork.

Please provide between 10 and 20 images of your artwork in digital format.

- Digital images are preferred, and may be either emailed or provided on CD. Files must be in jpeg format with a resolution of greater than 300 dpi, and the name of the file must match the artwork.
- Submitted artwork must be accompanied by the following:
  - An itemization of each piece, including title, medium, size and retail price (which must include gallery commission of 15%) – you may use the page below or provide your own document.
  - Resume, C.V. or bio and any relevant press material.
  - Artist’s statement.

We review artists four times a year, at the beginning of February, May, August and November. Please do not call regarding the status of your submission before this time. Hannibal-LaGrange University reserves the right to dispose of unclaimed and unsolicited materials, and will not accept responsibility for incorrect addressing or postage of any material.

Hannibal-LaGrange University is a Christ centered institution and is grounded in Biblical morals and beliefs. HLGU reserves the right to deny the display of any art that we find offensive or not in line with Biblical morals and beliefs.

After reviewing the submission form and accompanying images, the gallery may request a studio visit or the provision of original artwork before making its determination.

Thank you for your submission to the HLGU Hagerman Art Gallery.