

Hannibal-LaGrange University

Knowledge for Service

APPLICATION FOR GRADUATE ASSISTANTSHIP PROGRAM

Application Procedures:

1. Gain admission to a Graduate Program at Hannibal-LaGrange University
2. Submit an updated resume and two letters of reference to the Hannibal-LaGrange University Office of Human Resources
3. Complete the Graduate Assistant Program application and the application for Staff Employment

Section I: STUDENT INFORMATION

NAME: _____	University ID# _____
STREET ADDRESS: _____	
CITY: _____	STATE: _____ ZIP: _____
HOME PHONE: _____	CELL PHONE: _____
EMAIL: _____	

Section II: ACADEMIC PROGRAM INFORMATION

SEMESTER OR TERM APPLIED FOR (Check one):		
<input type="checkbox"/> Fall Semester ____ - ____	<input type="checkbox"/> Spring Semester ____ - ____	<input type="checkbox"/> Academic Year ____ - ____
GRADUATE PROGRAM FOR WHICH ACCEPTANCE HAS BEEN GRANTED (Check one):		
<input type="checkbox"/> MAL – Christian Ministry	<input type="checkbox"/> MAL – Business Management	
<input type="checkbox"/> MSE – Special/Reading Track	<input type="checkbox"/> MSE – Teaching & Learning Track	
<input type="checkbox"/> MSE – Teaching & Learning Track with initial certification		

Section III: ASSISTANTSHIP ASSIGNMENT REQUEST

DEPARTMENT: _____
POSITION: _____

APPLICATION CERTIFICATION

This application for a Graduate Assistantship is true and correct to the best of my knowledge. I understand that the tuition waiver I receive in excess of \$5,250 in a calendar year may be taxable depending on my Assistantship assignment. Additionally, by signing this application I agree to:

- Abide by the conduct standards of the Hannibal-LaGrange Student & Staff Handbook
- Abide by the Graduate Assistant Guidelines and Job Description
- Remain in good academic standing with the graduate program in which I am enrolled
- Accept responsibility for tuition and fees should I leave my Assistantship before the end of a Semester

Signed: _____ Date Signed: _____