



Summer Camp Handbook

2023

GENERAL SUMMER CAMP POLICIES

It shall be the responsibility of the group's camp director to receive and distribute this handbook to each responsible adult that will be on the campus of HLGU. Each group's camp director shall be held responsible to maintain each individual camper's behavior and actions while on campus.

Terms

HLGU Camp Contact	The point of contact for the guest organization's camp director.
Groups' Camp Director	The responsible party from the organization that is renting the facilities.
Minor	Any guest that is under the age of 17
Authorized Adult	Any guest over the age of 18 that has been approved by the group's camp director to be a chaperone and a camp counselor.
Campers	General term to include minors and authorized adults from an organization renting HLGU facilities.
Camps	Organization renting HLGU facilities

Guests with Minors

Background Report. A satisfactory criminal background report may be required of each authorized adult prior to his or her participation with minors on campus.

It is the responsibility of the group's camp director to ensure that each participating adult has submitted a criminal background report if needed and has subsequently received clearance to participate. It is the group's camp director's responsibility to keep a copy of these reports available in the event they are needed by HLGU.

If a group determines to use an individual who has not successfully passed a background report as authorized adult, they will be required to document the reasoning and justification in using and individual. This documentation will need to be given to HLGU.

Practices

Every minor must be provided with reasonable and appropriate supervision by an authorized adult while that minor is on campus.

Every program should establish security and emergency measures for minors, including but not limited to:

- Drop off and pick up procedures (At a minimum such measures shall require every minor to be checked-in on a daily basis; the collection of contact information from the minor's parent or guardian; communication of how parents or guardians may reach their minor in the event of an emergency; a requirement that minors under 13 must be checked out with signature of parent

or guardian; and containment of minors in specified space during free time, mealtimes, or before the program begins);

- Where to go if lost;
- Steps to take in the event of an emergency on campus (i.e. fire, tornado, etc.).
- With prior written consent from the parent or legal guardian of a minor who drives him or herself to a program, such minor may be allowed to drive offsite during lunch time.
- At no time may an authorized adult leave a minor in the care of a person that is not an authorized adult or in an area that is off-limits to minors.
- Authorized adults may not release a minor under the age of 13 to anyone other than a custodial parent or legal guardian without written authorization from the parent/guardian that his/her child may be released to that individual.
- Restroom supervision for minors under the age of 13: Authorized adults will make sure the restroom is not occupied by suspicious or unknown individuals before allowing minors to use the facilities. An authorized adult will stand outside the doorway while minors are using the restroom. If authorized adults must assist younger children, doors to the facility must remain open.

Conduct Requirements

Authorized adults are responsible to adhere to a Code of Conduct that includes prohibits authorized adults from the following:

- One-on-one contact with minors outside the presence of others. It is expected that activities where minors are present will involve two or more authorized adults
- Sharing a bed or sleeping bag with a minor.
- Being alone with a minor in the authorized adult's living quarters.
- Showering, bathing, or undressing with or in the presence of minors.
- Engaging in abusive conduct of any kind toward, or in the presence of, a minor.
- Striking, hitting, administering corporal punishment to, or touching in an inappropriate or illegal manner any minor.
- Use of an authorized adult's personal vehicle to pick up or drop off minors participating in the program unless the parent or legal guardian of the minor has provide written permission.
- Engaging in the use of alcohol or illegal drugs, or being under the influence of alcohol or illegal drugs during programs.
- Making pornography in any form available to minors participating in the programs covered by this policy or assisting them in any way in gaining access or allowing access to pornography.
- Engaging in intimate displays of affection towards others in the presence of minors, parents/guardians, and other authorized adults.
- Taking any photographs or videos of minors or posting photographs or videos on a digital, electronic, hosted media, web-based service or any other medium without first obtaining a release in this regard from the minor's parent or legal guardian.
- Failing to report abuse, harassment or exploitation of minors by other minors participating in the program.

Allegation of Inappropriate Conduct

Authorized Adults shall:

- Immediately report any known violation or reasonably suspected violation of the conduct requirements of this policy which involve or are suspected to involve the abuse of minors as follows:
 - ✓ For situations that involve life threatening emergencies, dial 911.
 - ✓ For situations that require action in less than 24 hours, call the Missouri Department of Social Services child abuse reporting hotline: 1-800-392-3738. Anonymous reporting on the hotline is allowed.
 - ✓ Call HLGU Public Safety 573-248-6268
- Following a report of one of the procedures above, authorized adults are required to report the matter to the person in charge of the program and to the Director of Public Safety. The Director of Public Safety shall immediately report the matter to his supervisor or his designee as soon as possible.
- Assure the safety of minors participating in programs covered by this policy, including, if possible, removal of minors from dangerous or potentially dangerous situations.
- Discontinue any further participation in programs covered by this policy when an allegation of inappropriate conduct has been made against him or her, until such allegation has been satisfactorily resolved.

Liability

Hannibal-LaGrange University is not responsible for lost or damaged items or damage done by vandalism or natural occurrences (such as storm or wind damage) while on campus. Although every effort is made by Hannibal-LaGrange University to keep all participants safe and secure while on campus each camp is responsible to insure the safety of each of their minors and authorized adults. Every organization using the facilities of Hannibal-LaGrange University is required to have current liability insurance and must provide proof of insurance to the University.

Building Use

Camps are only authorized to use University building and facilities which are listed in the Facility Use Form. A request for use of additional facilities must be made with HLGU Camp Coordinator if needed. Group camp directors shall provide chaperones (authorized adults) during the times minors are allowed to use the Mabee Sports Complex, Secker Field House, and LA Foster Student Center. Use of sports complex weight rooms and Secker Field House are prohibited unless approved by the HLGU Facilities Coordinator. There must be an authorized adult present at all times when minors are using the building.

For safety reasons, second floor windows in the LA Foster Student Center are not to be opened. Camp directors are responsible for general cleanup of the buildings or areas used for camp activities. Campers will enter and exit by the front entrances when staying in residential housing. All lost and found property shall be turned in to the department of public safety in the LA Foster Student Center.

Vehicles

Buses and vans should be parked on the Mabree Sports Complex or Roland Fine Arts Center parking lots when not in use. Organizations hosting the event will fill out a temporary parking permit and affix it in the dash of the driver's side of all the vehicles. A contact number for the person responsible for the vehicle needs to be given to public safety as well. These temporary parking permits should be available in your packet or may be obtained from the Student Life office located on the first floor of the Burt Administration Building. Temporary handicapped parking permits may be obtained from the department of public safety as well.

Lacey Nature Trail

Use of the nature trail is prohibited between the hours of 7:00 pm and 8:00 am.

Emergency Procedure

In the event of fire, physical injury, or a crime requiring any emergency response, emergency personnel should be contacted in the following order:

Marion County 911	911
HLGU Public Safety	573-248-6268
HLGU On Call Campus Contact	573-231-8037

A full Emergency Operations Procedure manual is available upon request.

Standards of Conduct

The use of any tobacco products in any building on campus is not permitted. Hannibal-LaGrange University takes a zero-tolerance stance regarding the use of alcohol and drugs. Any authorized adult or minor or other guest on campus who is caught under the influence of or in possession of alcoholic beverage or illegal drugs or drug paraphernalia will be asked to immediately leave the campus.

Campers are expected to cooperate in the promotion of high moral ideals and are held responsible for all the standards. All campers, including authorized adults and minors, are expected to follow the conduct policies. Unfamiliarity with Institutional regulations or rules does not excuse a violation. Attempting, abetting, or being an accessory to any prohibited act set forth in this handbook shall be considered the same as a completed violation.

The theft, vandalizing, or defacing of another person's property or possessions is strictly forbidden. The University is not responsible for items stolen, defaced, or vandalized.

Use of profane or obscene language and other actions not conducive to Hannibal-LaGrange University standards are not permitted on campus.

Sexual Conduct

Hannibal-LaGrange University upholds the traditional Biblical view that it is God's intent that heterosexual union is the only acceptable expression of sexuality and must be reserved for marriage.

This expression of a self-giving love is viewed as a gift from God. All guests, campers, authorized adults and minors are expected to abide by this policy while a registered guest of the University.

Check-In/Check-Out

Upon checking into the assigned residential housing unit, each responsible adult should check the condition of the room(s) and the contents and should notify their group's camp director of any problems. The camp director should then notify HLGU Camp Contact about any problems with the room. All campers, including authorized adults, are responsible to leave the room in the same condition as when they came. The organization sponsoring the camp may be held responsible for any damage done to the room.

All campers are to be out of their rooms by 9:00 am on the day of departure for cleaning and repair. HLGU encourages camper's belongings to be stored on their buses after check out. Prior arrangements can be made with the HLGU Camp Contact for belongings to be temporally stored in the lobbies of residential halls.

Each camp is responsible for each key and "fob" issued to campers, authorized adults, and minors. Replacement of any lost or damaged keys and/or fobs will be the responsibility of the organization contracted with HLGU. The organization sponsoring the camp may be held responsible for any lost or damaged keys or scan cards.

- Lost/damaged keys are \$25
- Lost/damaged fob \$50

Expectations for Residence Halls:

- Trash should be emptied and placed in the trash receptacles provided in the lobbies or hallway
- Lobbies and TV rooms should be kept clean and trash picked up
- Kitchens should be cleaned and leftover food disposed of in trash receptacles

Officials of HLGU reserve the right to inspect and/or search any University owned building or property, including residence halls and individual rooms within such halls, without prior notice for purposes of maintenance, fire prevention and safety, detection of a suspected violation, housekeeping purposes, or for unregistered guests. A room search for security or regulatory purposes may be made only by authorization from the HLGU Camp Contact or Director of Public Safety.

Residence halls are equipped with kitchen and laundry facilities. Use of these facilities should be requested from the group's camp director. Campers assume responsibility for cleaning of the facilities when finished. The kitchen should be cleaned after every use. If the kitchen is not kept clean, it will be closed. It is suggested clothes not be left unattended in the machines or the laundry area. Clothes left in the laundry areas and machines overnight will be picked up and turned into lost and found. Tennis shoes should not be placed in the dryer late at night or early in the morning.

Requests for service animals should be made through the Student Life office prior to arrival (573-629-3026). No emotional support animals are allowed on campus during summer camps.

Quiet hours are from 11 pm until 7 am. Please show respect to your roommate(s) and those who live around you. All campers should observe and respect quiet hours to allow campers to rest without being disturbed. Campers should be aware and responsible to keep the noise to a reasonable and prudent

level at all times (not just during quiet hours). A request can be made with the HLGU Facilities Coordinator to extend these hours for a camp sponsored event.

Any missing campers (minors or authorized adult) will be reported to the HLGU Camp Contact and Department of Public Safety as soon as it is found that the person is missing.

Prohibited on Campus

- Because of fire hazard, hoverboards are not permitted on campus or in any University owned building.
- Skateboards, razors, skate shoes, scooters or similar devices are not permitted on campus.
- ATV, motorcycles are not permitted on the nature trail, and are permitted on campus by the HLGU Camp Contact.
- Weapons are not permitted on campus.
- Fireworks are not permitted on campus or in residential housing

Curfew

OPENING 6:00 am CLOSING 11:00 pm

After the curfew, campers are not permitted to be out of their assigned residential building unless authorized by the group's camp director. Campers are not permitted to loiter on the University grounds or in vehicles after hours. HLGU is not responsible for any accidents that happen to campers, authorized adults, or minors after curfew hours. Each camp is responsible to see that each camper, authorized adult, or minor abides by this restriction. After closing times, only public safety officials, the HLGU Camp Contact, or an authorized adult may open the door for anyone to enter the dormitories.

Deliberate Damage to Property

Deliberate damage to property (whether personal property or University property) is considered a violation of camper conduct policy and may result in removal from University property. Damages will be assessed and charged to responsible parties.

Responsibility for Possessions

The University cannot assume responsibility at any time for the private property of its guests and is not liable for loss or damage of any article of personal property for any cause anywhere on the premises of the campus. It is highly recommended that doors be kept locked at all times when guests are not in their rooms. It is advisable to label all possessions, including books, CDs, clothing, toiletries, towels, etc. Campers should never leave personal items such as cell phones, tablets, purses, or book bags unattended anywhere on campus.

Maintenance and Housekeeping Procedures

When there is a safety concern or maintenance issue on campus or in residential housing unit, contact the HLGU Camp Contact. A work request will then be submitted to the physical plant. All requests are placed in order of importance.

Trash pick-up is provided Monday through Friday.

Campers with Disabilities

Campers with disabilities are responsible for self-disclosure and initiation of request for reasonable accommodations. Therefore, campers must register their request with the HLGU Facilities Coordinator. Once registered, campers are not obligated to use approved accommodations. Special accommodations, such as request for assistive resources or support or the arranging of housing in accessible facilities requires advanced planning and adequate time to prepare. Therefore, it is imperative that campers with disabilities identify themselves prior to beginning their camp so accommodations can be made if available.

Mental Health

It is the responsibility of each group's camp director to notify the HLGU Facilities Coordinator of persons coming to campus that have special needs, such as physically/mentally handicapped or medical/mental illness or behavior issues. All medicine shall be kept with the group's camp director or nurse. Any missing medication shall be reported to HLGU Department of Public Safety 573-248-6268.

Food and Beverages

Food and drink should be consumed in the Partee cafeteria or Snack Shack area unless other areas are approved by an appropriate University official. Food and drinks are not permitted in computer labs, Roland Fine Arts Center's Hagerman Art Gallery and Parker Theatre.

Lost and Found

If an item is found, it should be taken to the department of Public Safety located on the first floor of the Burt Administration Building (573-248-6268). Any unclaimed items remaining at the end of 30 days will become the property of HLGU and will be disposed of. If you have lost an item check in the public safety office.

Weapons

Possession of a weapon, whether open or concealed on campus or at a University-sponsored event, is prohibited. Weapons are defined as any item used to intimidate, scare, or harm others. Possession of the materials used to manufacture bombs or firearms are prohibited. Law enforcement personnel,

HLGU Public Safety and HLGU First Responders are exempt from this policy in accordance with the rules and regulation of their respective policies.

Video Surveillance

To aid in the protection of public safety and personal property, surveillance cameras are used as part of HLGU's crime prevention strategy. In regard to investigative procedures, the University may use video surveillance, when appropriate, as part of its inquiry efforts. It is anticipated that the surveillance will be reviewed by the department of public safety, who will involve any necessary persons for identification and conformation of information. Video surveillance will be maintained by the department of public safety, and will be accessible to authorized University personnel on an as needed basis only.

To Report a Crime

- Dial 9-1-1 (emergencies only)
- HLGU Department of Public Safety at **573-248-6268** (non-emergencies).

Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residential halls should be reported to the HLGU Department of Public Safety 573-248-6268. In addition, you may report a crime to the following areas:

- | | |
|---------------------|--------------|
| • Public Safety | 573-248-6268 |
| • HLGU Camp Contact | 573-231-8037 |

If assistance is required from the Hannibal Police Department, Marion County Sheriff Department, or fire department, the department of public safety will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including public safety, will offer the victim a wide variety of services. Information about on-campus and off-campus resources for crime victims can be obtained in the public safety office. This information is made available to provide HLGU community members with specific information about the resources that are available in the event that they become the victim of a crime. Crimes should be reported to the department of public safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community when appropriate.

Public Safety Authority and Jurisdiction

Hannibal-LaGrange University Department of Public Safety officers have the authority to ask persons for identification and to determine whether individuals have lawful business at HLGU. Unarmed public safety officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The HLGU Department of Public Safety maintains a highly professional working relationship with the Hannibal Police Department and Marion County Sheriff Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to the HLGU Department of Public Safety and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Sexual Misconduct Policy

This policy applies equally to all members of Hannibal-LaGrange University; students, staff, faculty, contract employees, volunteers and visitors.

The University is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of unwelcome and unwanted sexual actions. It strongly condemns sexual offenses, will not tolerate sexual offenders, and supports those who have been victimized.

Sexual misconduct includes the attempt or act of rape, forced sodomy, or any other sex offense as listed in RSMo 566.010 – 566.130. <http://www.moga.mo.gov/>

The above acts constitute sexual assault when they are committed against a person's will as evidenced by refusal of consent or through the use of force, threat, manipulation, or intimidation, or against a person who, by virtue of mental incapacity or physical helplessness, is unable to give or withhold consent. This includes, but is not limited to, incapacity or helplessness caused by alcohol or other drugs. Intoxication of the assailant shall not diminish the assailant's responsibility for the sexual misconduct.

The University will respond promptly, fairly, and decisively to all reports of sexual misconduct. Members of the University community accused of sexual misconduct will be subject to University disciplinary procedures when the alleged incident has occurred on-campus or when the incident has occurred off campus and materially affects the learning environment or operations of the university.

Sexual assaults are serious violations of the University's student judicial code, faculty standards, and University employee policies. Sexual assaults are crimes under state law and punishable by fines and/or imprisonment. In addition, these actions are subject to civil suit for damages.

Hannibal-LaGrange University is compliant with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act) as amended in 1998, which requires all post-secondary institutions to publish and distribute certain information regarding campus crimes, including reports of campus assault, sexual assault policies and security programming to all current students, employees, and applicants who so request.

Hannibal-LaGrange University shall make 24 hour assistance available to those who have been affected by sexual misconduct through the office of student life or office of human resources.

This sexual misconduct policy was reviewed by the Clery/VAWA committee and approved by the Hannibal-LaGrange University Executive Cabinet. For more information on sexual assault or this policy contact the office of student life, office of human resources, or the department of public safety.

Missing Camper Notification Policy

In compliance with the Missing Student Procedures 20 USC 1092 (j) (Section 488 of the Higher Education Opportunity Act of 2008), it is the policy of Hannibal-LaGrange University Department of Public Safety to investigate any report of a missing student who resides on-campus at HLGU. This policy establishes a framework for cooperation among members of the University community aimed at locating and assisting students who are reported missing. When an on-campus residing student is reported absent from the University for more than 24 hours without any known reason, HLGU's Public Safety should be notified immediately. Upon notification, HLGU's Public Safety will investigate each report and make a determination whether the student is missing in accordance with the missing student policy. If a missing student is under 18 years of age, and not an emancipated individual, the University is required to notify a custodial parent or guardian of the missing student no later than 24 hours after the determination by public safety that the student is missing. HLGU's Public Safety will also notify the Hannibal Police Department no later than 24 hours after it determines that the student is missing, even if a student has not registered a contact person.

Any missing campers (minors or authorized adult) will be reported to the HLGU Camp Contact and Department of Public Safety **573-248-6268** as soon as it is found that the camper is missing.



HLGU Summer Camp CSA Designation

As an institution of higher education, HLGU is required by the Department of Education and the Department of Justice to:

- keep a public crime log
- publish an annual security report that includes crime statistics and security policies
- provide timely warnings to students and campus employees about a crime posing an immediate or ongoing threat to students and campus employees
- ensure certain basic rights for victims of sexual assault, dating violence, domestic violence, and stalking

One very important way that HLGU receives information to generate statistics for these report is to rely on individuals to report incidents to Hannibal-LaGrange Department of Public Safety, especially incidents involving Clery crimes. Individuals who are required to report incidents are called Campus Security Authorities (CSA).

Who are CSA (Campus Security Authority)?

- Officials with significant responsibility for student and campus activities
- Campus police or campus public safety officer
- Individuals who have responsibility for campus security
- Individuals or offices designated to receive crime reports
- Visiting camp coordinators. (Those individuals in charge of the camp)

CSA Responsibilities

- If someone tells you about a crime or an incident that might be a crime, you must report it to the Department of Public Safety. When in doubt, report
- Tell the person who disclosed the crime to you that you must share the information
- Help connect the person to available options and resources within the institution

Clery Crimes include:

- Homicide
- Sex offenses
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle theft
- Arson
- Drug law violations
- Liquor law violations
- Weapons law violations
- Domestic violence
- Dating violence
- Stalking

If you are aware of an incident this incident must be reported to the Department of Public Safety 573-248-6268. Use the attached Campus Security Authority Reporting Form.

HLGU Department of Public Safety | 573.248.6268



Campus Security Authority Reporting Form

Date of report: _____

Name of campus security authority: _____

Date that incident occurred (mm/dd/yyyy): _____

If multiple incidents were reported or if the date the incident occurred is unknown, please note below:

Reporting Person Contact Information

Reported By: The Victim <input type="checkbox"/> A Third Party <input type="checkbox"/>	
First Name:	Last Name:
Phone Number:	E-mail Address:
If a third party reported the crime to you, please enter the relationship of the third party to the victim: _____	

Agency Notified

If, to your knowledge, a law enforcement agency was notified, please enter the name of that agency.

Agency: _____

Does the victim want the incident reported to law enforcement? Yes ☐ No ☐

Incident Information

Location of incident (<i>building name, street address, office number</i>): _____
Time of incident (<i>if known</i>): _____
Incident description (<i>Please provide specific, detailed information; can attach additional document if necessary.</i>)

SEE NEXT PAGE ➔



Campus Security Authority Reporting Form

Incident category:	<i>(Please see attached for definitions of offenses.)</i>		
Homicide <input type="checkbox"/>	<input type="checkbox"/>	Burglary <input type="checkbox"/>	I am not sure how to classify this incident. <input type="checkbox"/>
Sex Offense <input type="checkbox"/>	<input type="checkbox"/>	Robbery <input type="checkbox"/>	
Aggravated Assault <input type="checkbox"/>	<input type="checkbox"/>	Arson <input type="checkbox"/>	
Motor Vehicle Theft		<input type="checkbox"/>	
Dating Violence <input type="checkbox"/>	<input type="checkbox"/>	Domestic Violence <input type="checkbox"/>	
Stalking <input type="checkbox"/>	<input type="checkbox"/>	Hate Crime <i>Please see below for additional information.</i> <input type="checkbox"/>	
Arrest for Liquor Law Violation <input type="checkbox"/>	<input type="checkbox"/>	Referral for Liquor Law Violation <input type="checkbox"/>	
Arrest for Drug Law Violation <input type="checkbox"/>	<input type="checkbox"/>	Referral for Drug Law Violation <input type="checkbox"/>	
Arrest for Weapons Law Violation <input type="checkbox"/>	<input type="checkbox"/>	Referral for Weapons Law Violation <input type="checkbox"/>	
Other Crime Category	<i>If the crime was not listed above, please enter the additional crime category:</i> _____		

Is there any evidence that this crime was motivated by bias? Yes ☐ No ☐

If yes, please choose any/all categories of prejudice that apply.

Race ☐ Ethnicity ☐ Disability ☐ Gender Identity ☐
 Gender ☐ Religion ☐ National Origin ☐ Sexual Orientation ☐

If you answered “yes” to the Motivated by Bias question, please provide a brief summary of the evidence supporting a bias motivation:

SEE NEXT PAGE ➔



Campus Security Authority Reporting Form

Location

What best describes the location of the crime? *(If the crime occurred in multiple places, check all that apply. Please see the attached for further explanation as to the geography.)*

- ☐ On campus, residence hall
- ☐ On campus, not in a residence hall
- ☐ Public property immediately adjacent to campus
- ☐ Non-campus in a University owned leased or controlled space (fraternity, sorority, off-campus classroom)
- ☐ Unknown location, other
- ☐ I do not know which category this location would fall under.

Please review the information within the form. When complete, submit the form to:

Department of Public Safety
Attn: Kyle Brennemann
kbrennemann@hlgu.edu
573.248.6268

Crime Definitions

Homicide	<ul style="list-style-type: none">• Murder/non-negligent manslaughter: the willful (non-negligent) killing of one human being by another• Negligent Manslaughter: the killing of another person through gross negligence
Sex Offenses	<ul style="list-style-type: none">• Sex offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent• Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim• Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity• Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law• Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent
Robbery	Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear



Campus Security Authority Reporting Form

Aggravated Assault	Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury
Burglary	Unlawful entry of a structure to commit a felony or a theft
Motor Vehicle Theft	The theft or attempted theft of a motor vehicle
Arson	Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Dating Violence	Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: <ul style="list-style-type: none">• the length of the relationship• the type of the relationship• the frequency of interaction between the persons involved in the relationship
Domestic Violence	Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction...or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
Stalking	Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress
Liquor Law Violation	The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages
Drug Law Violation	The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use
Illegal Weapons Possession	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons



Campus Security Authority Reporting Form

Geography Definitions

On campus:

- any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendors)

Non-campus building or property:

- any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution

Public property:

- all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus