## Master of Arts in Leadership Admission Requirements and Transfer Policy

## **Admission Requirements**

Applicants to the MAL program must possess an undergraduate degree from a regionally accredited college or university attended, showing completion of a baccalaureate degree with a minimum cumulative grade point average of 2.75 on a 4.0 scale. If GPA is lower than 2.75, the student will be conditionally admitted but must receive a "B" or higher in the first three courses to continue in program.

Official transcripts from each regionally accredited college or university attended, showing any previous graduate coursework (no grade lower than B accepted).

## **Transfer Policy**

Students who are applying for HLGU graduate degree programs can transfer in undergraduate courses to meet master's requirements at the discretion of the institution. This process must adhere to the following standards:

- 1. Students must have received a 3.0 or higher in a course for it to be eligible to be transferred.
- 2. Students may transfer up to 25% of the courses in the master's program that they are applying.
- 3. The number of courses transferred into a master's degree, from both undergraduate and graduate courses taken at this and/or other institutions, cannot exceed 33%. An exception will be made for students in the Masters of Arts in Leadership program who may transfer up to 50% of courses, if they are completed at HLGU.
- 4. If a student transfers from on master's program to another, the transcript will be reevaluated to see if the same courses and the same number of hours will be accepted.

