

March 29, 2019 HLGU conducted a Table top exercise regarding a power outage. HLGU's response team met in the Burt Administration room 202 at 10:00am. In attendance were Dr. Allen, Dr. Mullin, Cary Lieurance, Albert Higdon, Kyle Brennemann, Carla Steinbeck, Betty Anderson, Josh Pierce, Ronnell Barnes, Eric Horn, Jake King. Absent with representation Dr. Carty (Jake King), Lauren Youst (Carla Steinbeck). Absent without representation Dr. Brown, Stephanie Reese.

Invited but not in attendance Hannibal Police Department/Hannibal Fire Department

The Tabletop exercise involved a campus wide power outage that also affects the entire city of Hannibal for an extended period of time over 24 hours.

Concerns discussed in the exercise:

- Continuation of classes
- Feeding of students
- Dorm access since electronic access is not functional
- Securing of buildings
- Computer and network usage and backup
- Phone availability
- Communication with HLGU community
 - HLG Alert
 - Signage
- Emergency generators discussed

Learned from exercise:

- Need to budget for generators
- Need to equip buildings to accept generators (transfer switches)
- Need to have a MOU (memorandum of understanding) with Bleigh/Heimer and others about usage of generators in power failure and guarantee of so many even in case of wide spread power outage
- Better step by step procedures in EOP (emergency operation plan)

Plans to be accomplished:

- Replace flashlight batteries in Red Emergency Backpacks. Public Safety
- Equip buildings with transfer switches to accept generators. National Resource Management
- Budget for at least one emergency generator
- Check and update contact numbers for:
 - Board of Public Works. National
 - Suppliers of generators such as Bleigh/Heimer. National
 - Emergency cold food storage. Fresh Ideas
- Develop a working MOU with supplier of generators National
- Secure storage of chemicals and other items that require refrigeration. Academic Administration/Public Safety
- Update EOP. Public Safety