

Professional Licensure for Online Programs

Hannibal-LaGrange University (HLGU) offers courses in teacher education and principalship that can be used for certification as a teacher in the state of Missouri. Our coursework may be accepted in other states for their teacher certification requirements.

HLGU is happy to provide prospective and current students with licensure/certification requirements for other states.

HLGU cannot guarantee that our coursework and testing requirements will be the same as other states. Additional coursework and testing may be required. Please refer to the list of states below to find out specific information for each state.

Most states require an application fee and fingerprinting.

The information below is updated annually so requirements may be different than what is noted here. Please check individual state websites for accurate information.

Alabama: The Alabama State Department of Education requires an application and submission of forms verifying U.S. citizenship, out-of-state certification, professional educational work experience, and out-of-state testing. A passing score on the Missouri Content Assessment is needed to meet the Alabama testing requirement. For more information go to:

<https://www.alsde.edu/sec/ec/Pages/home.aspx>

Alaska: The Alaska Department of Education and Early Development requires an application and submission of transcripts and test scores. Six semester hours of approved Alaska studies coursework are required before being granted Alaska certification. For more information go to:

<https://education.alaska.gov/teachercertification/certification/initial>

Arizona: The Arizona Department of Education requires an application and submission of a valid, comparable out-of-state educator certificate, and transcripts. Applicants “who qualify under Certification Reciprocity Rules are exempt from Arizona Educator Exam Requirements”.

For more information go to: <https://www.azed.gov/educator-certification/forms-and-information/reciprocity/>

Arkansas: The Arkansas Department of Education requires an online application and submission of official transcripts, copy of out-of-state educator license, proof of passing content area test score and documentation of teaching experience. Some licensure areas are required to take Arkansas history course. For more information go to:

<http://dese.ade.arkansas.gov/divisions/educator%20effectiveness/educator-licensure/licensure-by-reciprocity>

California: The California Department of Education requires an application and submission of official transcripts, copy of out-of-state teaching license, and proof of passing score on a basic

skills examination. For more information go to: <https://www.ctc.ca.gov/credentials/out-of-state-app>

Colorado: The Colorado Department of Education requires an application and submission of official transcripts, copies of all active and expired teaching licenses, proof of teaching experience and all employment history. Test requirements will be determined upon review of application. For more information go to: <://www.cde.state.co.us/cdeprof/coloradoreciprocity>

Connecticut: The Connecticut Department of Education requires an application and submission of proof of teaching license, a statement of professional experience, official transcripts and proof of testing. For more information go to: <https://portal.ct.gov/SDE/Certification/Bureau-of-Certification/Getting-Certified-in-Connecticut>

Delaware: The Delaware Department of Education requires an application and submission of transcripts, licenses and a verification of teaching experience form. Educators who hold a full and current license in another state will receive a comparable Delaware license. For more information go to: https://deeds.doe.k12.de.us/registration/deeds_reg_outofstate.aspx

Florida: The Florida Department of Education requires an application and submission of official transcripts and copy of teaching certificate. For more information go to: <http://www.fldoe.org/teaching/certification/pathways-routes/certified-teacher-or-administrator.stml>

Georgia: The Georgia Department of Education requires an application and submission of official transcripts, verification of citizenship, verification of experience, copy of professional out-of-state certificate, and copy of official score reports required for out-of-state certificate. For more information go to: <https://www.gapsc.com/MovetoGeorgia/MovetoGeorgia.aspx>

Hawaii: The Hawaii Department of Education requires an application as well as verification of basic skills, content knowledge, completion of an educator preparation program and professional fitness (ex: license revoked, disciplinary action, etc.) For more information go to: <https://hawaiiteacherstandardsboard.org/content/permits-and-license-types/>

Idaho: The Idaho State Department of Education requires an application, a copy of current, valid out-of-state license, official transcripts, and content area assessments. For more information go to: <https://www.sde.idaho.gov/cert-psc/cert/apply/out-of-state.html>

Illinois: The Illinois State Board of Education requires an application and submission of official transcripts, a copy of a valid, comparable out-of-state license, verification of a bachelor's degree or higher from an accredited institution of higher education. For more information go to: <https://www.isbe.net/Pages/Professional-Educator-License.aspx>

Indiana: The Indiana Department of Education requires an application and submission of official transcripts, valid out-of-state license, official score reports for tests that support an out-of-state license, proof of valid CPR certification and suicide prevention training certificate. For more information go to: <https://www.doe.in.gov/licensing/teacher#OutState>

Iowa: The Iowa Board of Education requires an application and submission of official transcripts, verification of program completion, valid teaching license from another state, verification of required assessments and experience verification. For more information go to: <https://boee.iowa.gov/licauthorization/regional-exchange-teaching-license-out-state-applicants>

Kansas: The Kansas State Department of Education requires an application and submission of official transcripts, copy of out-of-state license, educator preparation program verification, and teaching experience verification. Test scores are required for applicants with less than three years of experience. For more information go to: <https://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure/License-Application/Form-2-Out-of-State>

Kentucky: The Kentucky Department of Education requires an application and submission of official transcripts and a copy of out-of-state teaching certificate. Test scores may be required depending on experience. For more information go to: <http://www.epsb.ky.gov/mod/page/view.php?id=30>

Louisiana: The Louisiana Department of Education requires an application and submission of official transcripts, copy of teaching certificate, verification of completion of teacher preparation program, verification of teaching experience, professional conduct form and test scores if applicable. For more information go to: https://www.teachlouisiana.net/pdf/applications/OutofState_Application_8_17_withfillablefields.pdf

Maine: The Maine Department of Education requires an application and submission of a resume, valid teaching certificate, transcripts and test scores. For more information go to: <https://www.maine.gov/doe/cert/initial>

Maryland: The Maryland Department of Education requires an application and submission of transcripts, copy of active out-of-state professional certificate, verification of test scores and a cover letter. For more information go to: <http://marylandpublicschools.org/about/Pages/DEE/Certification/apply/Out-of-State-Certificate.aspx>

Massachusetts: The Massachusetts Department of Elementary and Secondary Education requires an application and submission of transcripts, program verification form, copy of teaching license from another state and employment verification form. For more information go to: <http://www.doe.mass.edu/licensure/out-state-applicants.html>

Michigan: The Michigan Department of Education requires an application and submission of transcripts, copy of current teaching license and other supporting documents. Current training in First Aid and CPR is required. Need for additional testing or coursework will be determined after review of application. For more information go to: https://www.michigan.gov/documents/mde/Out_of_State_Applicants_534635_7.pdf

Minnesota: The Minnesota Department of Education has a tiered licensure structure and requires an application and submission of official transcripts, copy of teaching license,

verification of completion of a state-approved program, verification of teaching experience and a conduct review statement. For more information go to: <https://mn.gov/pelsb/aspiring-educators/requirements/>

Mississippi: The Mississippi Department of Education requires an application and submission of a valid out-of-state license, transcripts, and a passing score report on a core subject test required for certification. For more information go to: <https://www.mdek12.org/OTL/OEL/Reciprocity>

Montana: The Montana Office of Public Instruction requires an application and submission of official transcripts, a copy of a valid, unexpired out-of-state teaching license, a University Recommendation Form, verification of teaching experience, a Montana Educator Licensure Notary Page as well as completion of a free online course “An Introduction to Indian Education for All in Montana”. For more information go to: <http://opi.mt.gov/ClassOnePTL>

Nebraska: The Nebraska Department of Education requires an application and submission of official transcripts, verification of completion of a teacher education program from a state approved college or university, verification of passing scores on basic skills and content area tests, and verification of teaching experience. Additional coursework may be required. For more information go to: https://dc2.education.ne.gov/tc_interactive_teaching2/welcome.aspx

Nevada: The Nevada Department of Education requires an application and submission of official transcripts, copy of teaching license, copies of any current testing done within 5 years of application and verification of teaching experience. Fingerprinting is required. For more information go to: http://www.doe.nv.gov/Educator_Licensure/New_Teachers_Out_of_State_Applicants/

New Hampshire: The New Hampshire Department of Education requires an application and submission of official transcripts, verification of completion of an approved educator program, copies of test scores and copy of teaching license. For more information go to: <https://nhdoepm.atlassian.net/wiki/spaces/CHD/pages/190447701/Out-of-state+Applicant>

New Jersey: The New Jersey Department of Education requires an application and submission of official transcripts, copy of teaching license, verification of program completion, verification of professional experience, documentation of passing test scores for basic skills and state-approved performance assessments. For more information go to: <https://nj.gov/education/license/out/reciprocity.htm>

New Mexico: The New Mexico Public Education Department requires an application and submission of official transcripts, copy of current, valid teaching license, verification of experience and copy of passage of teacher exams. For more information go to: <https://webnew.ped.state.nm.us/bureaus/licensure/how-to-apply/>

New York: The New York State Education Department requires an application and submission of official transcripts, copy of teaching certificate, verification of completion of approved teacher preparation program, verification of teaching experience and satisfactory passing score on all required exams for initial certificate. Must have a 2.5 cumulative GPA in a Bachelor's or higher degree. Workshops required for certification include Child Abuse Identification and Reporting, Dignity for All Students, and School Violence Prevention and Intervention. For more information go to:

<http://www.highered.nysed.gov/tcert/certificate/teachrecother.html>

North Carolina: The North Carolina Department of Public Instruction requires an application and submission of official transcripts, licensure content area examinations, valid and current educator's license and verification of completion of approved education program. For more information go to: <https://www.dpi.nc.gov/educators/educators-licensure/areas-licensure>

North Dakota: The North Dakota Department of Public Instruction requires an application and submission of official transcripts, copy of valid teaching license from an approved regular teacher education program and confirmation of test scores. For more information go to: <https://www.nd.gov/espb/licensure/license-information/types-licenses>

Ohio: The Ohio Department of Education requires an application and submission of official transcripts, copy of out-of-state teaching license, verification of completed out-of-state licensure exams, and verification of experience. Additional coursework may be required for some certification areas. For more information go to:

<http://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure>

Oklahoma: The Oklahoma State Department of Education requires an application and submission of official transcripts, verification of out-of-state teaching experience, and copy of teaching certificate. Testing may be required pending review of out-of-state test scores. For more information go to:

<https://sde.ok.gov/traditional-path-oklahoma-teacher-certification#otherstate>

Oregon: The Oregon Department of Education requires an application and submission of official transcripts, copy of an active, valid teaching license, verification of completion of a teacher preparation program, documentation of previous teaching experience and results from all previous licensing tests. For more information go to:

<https://www.oregon.gov/tspc/Pages/first-time-license.aspx>

Pennsylvania: The Pennsylvania Department of Education requires an application and submission of official transcripts, copy of current and valid professional level state certificate, verification of completion of preparation program, and verification of experience. Testing may be required. For more information go to:

<https://www.education.pa.gov/Educators/Certification/OutOfState/Pages/default.aspx>

Rhode Island: The Rhode Island Department of Education requires an application and submission of official transcripts, copy of valid out-of-state certificate, and copy of assessment scores. For more information go to:

<https://www.ride.ri.gov/TeachersAdministrators/EducatorCertification/RICertificationRequirementsandApplications.aspx>

South Carolina: The South Carolina Department of Education requires an application and submission of official transcripts, copy of valid, out-of-state teaching certificate, verification of teaching experience and copies of score reports. For more information go to:

<https://ed.sc.gov/educators/teaching-in-south-carolina/reciprocity/>

South Dakota: The South Dakota Department of Education requires an application and submission of official transcripts, verification of completion of approved educator program, verification of educator experience. SD Indian Studies course may be required. For more information go to: <https://doe.sd.gov/certification/OOS-Reciprocity.aspx>

Tennessee: The Tennessee Department of Education requires an application and submission of official transcripts, copy of out-of-state license, experience verification form and verification of test scores. For more information go to:

<https://www.tn.gov/education/licensing/educator-licensure/out-of-state-educators.html>

Texas: The Texas Education Agency requires an application and submission official transcripts, copy of teaching certificate, verification of experience. Additional testing may be required. For more information go to: <https://tea.texas.gov/texas-educators/certification/out-of-state-certification>

Utah: The Utah State Board of Education requires an application and submission of official transcripts, a copy of a teaching license, evidence for the Content Knowledge Assessment, and verification of educator experience. Must also complete an Endorsement Application and an Educators Ethics Review. Additional evidence may be required. For more information go to:

<https://www.schools.utah.gov/curr/licensing/earning?mid=2465&aid=7>

Vermont: The Vermont Agency of Education requires an application and completion of a Core Teaching Standards Worksheet, and submission of evidence of having met the testing requirement. For more information go to:

<https://education.vermont.gov/educator-licensure/become-a-vermont-educator/reciprocity>

Virginia: The Virginia Department of Education requires an application and submission of a College Verification Form, a Report of Experience and a copy of an out-of-state license. For more information go to:

<http://www.doe.virginia.gov/teaching/licensure/#reciprocity>

Washington: The Washington State Board of Education requires an application and submission of official transcripts, a copy of out-of-state teaching certificate, verification of completion of approved teacher preparation program and basic skills and content area test scores. For more information go to:

<https://www.k12.wa.us/certification/teacher-certificate/out-state-applicants-teachers>

West Virginia: The West Virginia Department of Education requires an application and submission of official transcripts, copy of teaching certificate, verification of completion of approved teacher preparation program and test scores. For more information go to:

<https://wvde.us/certification-and-professional-preparation/certification/application-forms/>

Wisconsin: The Wisconsin Department of Public Instruction requires an application and submission of transcripts, a valid license from another state, verification of completion of an approved educator preparation program, verification of employment and passing scores on all required tests, including tests of basic skills and content knowledge. For some licensure areas, including elementary and early childhood, the Foundations of Reading Test is an additional content knowledge test. For more information go to:

<https://dpi.wi.gov/licensing/pathways-licensure/oos-pathways>

Wyoming: The Wyoming Department of Education requires an application and submission of transcripts, verification of completion of an educator preparation program, verification of work experience, copies of passing test scores, and copies of all teaching licenses. For more information go to:

<https://wyomingptsb.com/licensure/out-of-state-applicants/>