

Request for a Non-Standard Course



Hannibal-LaGrange University

Office of the Registrar

2800 Palmyra Road | Hannibal, MO 63401

573-629-3046 | registrar@hlg.edu

www.hlg.edu/academics/registrar

Independent Study/Directed Study Guidelines

1. Pay the \$250 fee for each independent study.
2. Enroll in no more than two independent study or directed studies in a semester.

NOTE: Enrolling in non-standard courses is not recommended for students with a CGPA below 2.5 or students who have not completed 60 credit hours.

Student Name: _____ Student ID: _____ CGPA: _____

Type of Course Desired:

☐ Independent Study

A course normally taught in a classroom, but to be taken outside of regular class meeting times due to special circumstance.

☐ Directed Study

A course not in the established curriculum deemed valuable to the student's academic or vocational interest (usually a Special Topic or Advanced Topic Course).

Semester: _____ Course Start Date: ____/____/____ Course End Date: ____/____/____

Course ID (i.e. ENG-302): _____ Instructor Name: _____

Course Title: _____ Credits: _____

Rationale for needing a non-standard course: _____

Student Signature

Date: ____/____/____

Instructor Signature

Date: ____/____/____

Advisor Signature

Date: ____/____/____

After obtaining the instructor and advisor signature, this form must be submitted to the Office of the Registrar
(Located on the 3rd floor of the Burt Administration building).