Request for a Non-Standard Course

Independent Study/Directed Study Guidelines

1. Pay the $250 fee for each independent study.
2. Enroll in no more than two independent study or directed studies in a semester.

**NOTE:** Enrolling in non-standard courses is not recommended for students with a CGPA below 2.5 or students who have not completed 60 credit hours.

Student Name: _____________________________________________ Student ID: _____________________ CGPA: _________

Type of Course Desired:

- [ ] Independent Study
  - A course normally taught in a classroom, but to be taken outside of regular class meeting times due to special circumstance.

- [ ] Directed Study
  - A course not in the established curriculum deemed valuable to the student’s academic or vocational interest (usually a Special Topic or Advanced Topic Course).

Semester: __________________________ Course Start Date: ____/____/____ Course End Date: ____/____/____

Course ID (i.e. ENG-302): ___________________________ Instructor Name: ___________________________

Course Title: __________________________________________ Credits: __________________________

Rationale for needing a non-standard course:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

___________________________________________ Date: ____/____/____
Student Signature

___________________________________________ Date: ____/____/____
Instructor Signature

___________________________________________ Date: ____/____/____
Advisor Signature

After obtaining the instructor and advisor signature, this form must be submitted to the Office of the Registrar (Located on the 3rd floor of the Burt Administration building).