

Application & Registration Form

(for Early Enrollment or Dual Credit Applicants)



Hannibal-LaGrange University

Office of the Registrar

2800 Palmyra Road, Hannibal, MO, 63401

registrar@hlg.edu

www.hlg.edu/academics/registrar/

Student Information (all fields required)

Last Name: _____ First Name: _____ Middle: _____

Address Line 1: _____

Address Line 2: _____

City, State Zip: _____

Phone Number: _____

Email: _____

Birthday: ____/____/____

SSN: ____-____-____

(required to receive a 1098T or federal tax credit)

Will this be your first HLGU course? (circle one) Yes or No

Course Information

(please list the courses you want to register for)

Semester: _____ Location Options for Below: HLGU Campus, Your High School City, or Online

Course ID: _____ Course Title: _____ Hours: ____ Location: _____

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Course ID: _____ Course Title: _____ Hours: ____ Location: _____

Course ID: _____ Course Title: _____ Hours: ____ Location: _____

Course ID: _____ Course Title: _____ Hours: ____ Location: _____

Total Fees: _____

(we will verify the total and contact you, if necessary)

Payment Options (check one)

- ☐ Check attached for full amount
 - ☐ Will make 3 monthly payments (see details for directions)
 - ☐ Will pay online or call (see details for directions)
- See next page for payment details.

Demographic Info We're Required to Ask

Gender (circle one): Male or Female

Are you Hispanic or Latino? (circle one)
Yes or No

What is your race? (circle one or more)

White

Black or African American

Asian

American Indian or Alaska Native

Native Hawaiian or Other Pacific Islander

Fee Schedule (effective fall 2021)

Dual Credit: \$75 per hour

Online (ONT 3 hr sections): \$150 per course

Online (ONTL 4 hr sections): \$300 per course

Early Enrollment*: \$95 per hour

*Plus one \$40 General Fee per semester if enrolled in any early enrollment course

Payment Contact Name: _____ Phone Number: _____

(please complete payment contact information for who we should contact regarding payments)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____



Dual Credit and Early Enrollment Payment Options

You may choose any of the options below:

1. Attach a check for the full amount to the application/enrollment form.
2. You may make three equal payments for your courses. Attach the first third of the total with the application/enrollment form. The second and third payments are due according to the chart below. The full balance should be paid by the date listed below for the third payment. Students with a balance will not be able to receive a transcript or register for additional courses until their balance is paid in full.

	Fall Courses	Spring Courses
First payment	Upon enrollment	Upon enrollment
Second payment	September 30	February 28
Third payment	October 31	March 31

3. You may also make a payment with a credit or debit card online or over the phone. Payments made with this option incur an additional card processing fee.

To pay online:

- a. Visit Self-Service at <https://collss.hlg.edu/student>
- b. Log in with student's HLGU network account
- c. Click the Student Finance tile
- d. Click the Make a Payment link and follow the directions

To pay by phone:

- a. Call the Student Accounts office at (573) 629-3055
- b. Ask to make a payment
- c. Verify the student ID number and security code provided on the information release form

4. You may also pay in cash (or other accepted payment methods) at the Hannibal-LaGrange University Student Accounts Office. The office is located at the main campus on the third floor of the Burt Administration Building.