

Disability Accommodations

Hannibal-LaGrange University complies with federal and state nondiscrimination laws and does not engage in prohibited discrimination on the basis of race, color, sex, religion, disability, national or ethnic origin or ancestry, military or veteran status, or genetic information in either employment or the provision of services. As an institution controlled by the Missouri Baptist Convention, the University is exempted from some provisions of nondiscrimination laws, including the prohibition against religious discrimination in employment under Title VII of the Civil Rights Act of 1964, and, to the extent compliance would conflict with the University's religious tenets, the prohibition against sex discrimination under [Title IX](#) of the Education Amendments of 1972.

Access to facilities by physically disabled persons. Although certain facilities are not fully physically accessible to persons with physical disabilities, Hannibal-LaGrange University will take such steps as are necessary to ensure that qualified disabled persons are neither denied the benefits of, nor excluded from participation in, any program or activity provided by the university, or denied the use of its services. Reasonable accommodations, such as the scheduling of classes and the arranging of housing, require advance planning and adequate time to prepare.

Therefore, it is imperative that physically disabled persons disclose their disability **two months prior** to beginning their first semester at the university and indicate the type of accommodations needed. For further assistance, please contact Kathryn Martin, Director of Academic and Career Services (kathryn.martin@hlg.edu or 573- 629-4016).

Documentation. Students, desiring reasonable accommodations for [federally defined disability](#), must file official documentation with the Academic and Career Services Office. Official documentation must contain the following essential elements:

- The credentials of the evaluator(s) – a licensed or appropriate credentialed professional
- A diagnostic statement identifying the disability
- A description of the diagnostic methodology, evaluation methods, procedures, tests and date(s) of administration
- A description of the current functional limitations
- A description of the expected progression or stability of the disability
- A description of current and past accommodations, services and/or medications
- Recommendations for accommodations, adaptive devices, assistive services, compensatory strategies, and/or support services
- Other. Additional information may be necessary to adequately process the request

Existing Services

- Academic Advisement
- Extended Exam Time
- Quiet Testing Area
- Instructor Notes
- Deaf Interpreter
- Limited Assistive Technology, such as recorders, exam reader, etc.

[Library Services](#)

- Audio-textbooks are available through Learning Ally. Students must have certification of disability to qualify and pay an annual fee.
- Audio and/or braille books from [Wolfner Library Services](#).
- Computers with Magnifier and Narrator
- Retrieval Service

To receive additional information about the civil rights of students with disabilities in education institutions, contact U. S. Department of Education, Office for Civil Rights, 1-800-421-3481 or ocr@ed.gov. <http://www.ed.gov/ocr>